



F.G.G. EDUCULTURE Center of Education
Registered in Cyprus
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Enrolment Regulations and Conditions

Each participant agrees with the following regulations:

Course function
In case the course does not reach the minimum number of participants, EDUCULTURE management can modify the course schedule.
Certificate of attendance
On the last day of each course, participants receive the 'Certificate of Attendance'. It is necessary to participate in at least 80% of the course programme, unless otherwise specified.
Absence from lessons
Absence for personal reasons, late arrivals and early departures, are no reasons for reschedule course programme or refund.
Course cancellations and refunds
Cancellations must be communicated via email (educulture@mail.com) as soon as possible. <ul style="list-style-type: none">• If the course does not reach the minimum number of participants, EDUCULTURE cancels the course and refunds the entire amount paid of the course fees.• If participants cancel the course at least 4 weeks before the beginning of the course, participants choose between:<ul style="list-style-type: none">- EDUCULTURE will retain the entire amount and the participants will be allowed to

join another course/session in the following 12 months, or

-EDUCULTURE will refund the entire amount paid of the course fees minus 10%.

- If participants cancel less than 4 weeks before the beginning of the course, participants choose between:
 - EDUCULTURE will retain the entire amount and the participants will be allowed to join another course/session in the following 12 months, or
 - EDUCULTURE will refund the entire amount of the course fee minus 50%.
- Once the course has begun, EDUCULTURE will retain the entire amount paid.

Accommodation

EDUCULTURE offers one solution for accommodation in a 3* hotel. Presentations take place at the same hotel.

- Accommodation check in is 2 pm , and check out 12 pm (noon).
- Any special requests will be examined by the hotel if they can be accommodated. EDUCULTURE does not guarantee that they will be accommodated.
- The hotel regulations apply.
- If the participant is not satisfied with the accommodation, EDUCULTURE is not required to offer an alternative.

Accommodation cancellations and refunds

Cancellations must be communicated via email (educulture@mail.com) as soon as possible.

- If participants cancel the accommodation at least 7 days before, then the hotel will refund the entire amount.
- If participants cancel the accommodation at least 3 days before, then the hotel will refund 50% of the entire amount.
- Once accommodation is used and participants want to cancel then the hotel will retain the entire amount.
- No refund is allowed for earlier departures.
- A late arrival does not justify a later departure.

Insurance

EDUCULTURE denies any responsibility for loss of property at the seminar venue. Participants must take the necessary measures for the safety of his/her property. We strongly recommend buying insurance against theft, loss of property, injuries or

diseases.

Privacy

Participants authorize EDUCULTURE (F.G.G. EDUCULTURE Center of Education) to use his/her personal data in accordance with the current Cypriot law (Article 17, 51(I)/2010) and the European law (General Data Protection Regulation-GDPR, EU 2016/679) in order to provide the required services. Your personal data are not given to third parties. The participants may request at any moment for all of this information to be deleted.

Acceptance of the Regulations

Once students have registered, they have accepted the regulations and conditions of EDUCULTURE.